

# Referencing



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# CONTENTS

- 1. What is referencing?**
- 2. Why referencing**
- 3. What is a referencing style?**
- 4. Choosing the right style**
- 5. APA documentation style**
- 6. Two components of APA**
- 7. Five types of sources**

# 1. WHAT IS REFERENCING?

Referencing is a **system** used in the **academic community** to **indicate** where ideas, theories, quotes, facts and any other evidence and information used in any research paper, **can be found**.

## 2. WHY REFERENCING



### 3. WHAT IS A REFERENCING STYLE?

- ⦿ A referencing style is not a writing style, but an **editorial style** that many sciences have adopted to **present written material** in the field with regard to certain norms.
- ⦿ **Editorial style** consists of **publisher guidelines** that ensure **clear** and **consistent presentation** of written material.

- ◎ **Editorial style** includes the following:
  - punctuation and abbreviations
  - construction of tables
  - selection of headings
  - citation of references
  - presentation of statistics, and
  - other elements that are a part of a manuscript

◎ **Editorial style** also includes information on all aspects of **formatting**; e.g.:

- paper size
- spacing, font type and size
- margins, page numbers
- italics and underlining
- title page
- page numbering

## 4. CHOOSING THE RIGHT STYLE OF REFERENCING

- ❑ Preferred referencing styles **vary** between **schools**, or even **courses**.
- ❑ There is **no better style** than other.
- ❑ Ask your **teacher** or **supervisor** for the required institutional **style**, or that adopted for any special type of course.



*Using*  
**APA Style**  
American Psychological Association Sixth Edition

## 5. APA DOCUMENTATION STYLE

- ◎ APA style is the set of specific **formatting conventions** sanctioned by the **American Psychological Association (6<sup>th</sup> edition, 2010)**.
- ◎ The American Psychological Association (APA) guidelines are the most commonly used among the **social sciences, behavioral sciences, and education**.

- ⦿ In a **classroom** situation, the reader is usually the **teacher**, and part of a paper's **grade** is generally based on how well it **follows** the accepted **style**.
- ⦿ Students must pay careful attention to the referencing style.

## 6. TWO COMPONENTS OF APA

- **APA** style is characterised by two major components for referencing sources:
  - **In-text citations** (parenthetical) within the main text
  - **References** page at the end of the paper

## 7. FIVE TYPES OF SOURCES

**A. Book**

**B. Journal article**

**C. Web page**

**D. Dissertation and thesis**

**E. Youtube**

# A- BOOK

Author, A.A. (Year). *Title of work*. Location:  
Publisher.

## A- print

Shotton, M.A. (1989). ***Computer addiction? A study of computer dependency***. London, England: Taylor & Francis.

## B-Electronic version of print book

Shotton, M.A. (1989). ***Computer addiction? A study of computer dependency***. Retrieved from <http://www.ebookstore.tandf.co.uk/html/index.asp>

## B- JOURNAL ARTICLE

Author, A.A., Author, B. B., & Author, C. C. (Year).  
Title of article. *Title of Journal*, xx(xx), xxx-xxx.

### A- print

Light, M.A., & Light, I. H. (2008). The geographic expansion of Mexican immigration in the United States and its implications for local law enforcement. ***Law Enforcement Executive Forum Journal***, 8(1), 73-82.

# B- JOURNAL ARTICLE (CONTINUED)

## B- electronic

Sillick, T. J., & Schutte, N. S. (2006). Emotional intelligence and self-esteem mediate between perceived early parental love and adult happiness. ***E-Journal of Applied Psychology***, 2(2), 38-48.

Retrieved from <http://ojs.lib.swin.edu.au/index.php/ejap>

# C- DOCTORAL DISSERTATION OR MASTER'S THESIS

## ◎ Unpublished

Author, A.A. (1978) . ***Title of doctoral dissertation or master's thesis*** (Unpublished doctoral dissertation or master's thesis). Name of Institution, Location.

## ◎ Doctoral thesis outside the USA

Carlbon, P. (2000). ***Carbody and passengers in rail vehicle dynamics*** (Doctoral thesis, Royal Institute of Technology, Stockholm , Sweden ). Retrieved from <http://urn.kb.se/resolve?urn=urn:nbn:se:kth:diva-3029>

## D- WEB PAGE

### I. A page from a website with author and date of publication:

- ⦿ Author, A.A. (year, month+ day). Title of work. *Name of Website* (all capitalised). Retrieved from [http:// www.xxxxxxxx](http://www.xxxxxxxx)

Cherry, K. (2013, April 19). How attitudes form, change and shape our behaviour. ***Psychology***. Retrieved from <http://psychology.about.com/od/socialpsychology/a/attitudes.htm>.

# D- WEB PAGE (CONTINUED)

## 2. Web page with no author

- ◉ “Title of work”. (year, month+ day). *Name of Website* (all capitalised). Retrieved from <http://www.xxxxxxxx>

“Alzheimer's and other dementias”. (2017, Mars 25). ***About Memory***. Retrieved from <http://www.memory-key.com/dementia>

## D- WEB PAGE (CONTINUED)

### 3. web page with no author or date of publication:

- ⦿ “ Title of work”. (n.d.). *Name of Website (all capitalised)*. Retrieved from <http://www.xxxxxxxx>

“Census data revisited”. (n.d.). **Harvard University**. Retrieved from <http://harvard.edu/data/index.php>

# E- YOUTUBE

## I. Personal author

Goyen, A. (Producer). (2014, February 22). *Downtown Marquette dog sled races* [Video file]. Retrieved from <http://www.youtube.com/watch?v=gW3CNCGGgTY>

# E- YOUTUBE (CONTINUED)

## 2. Organization as author

University of Chicago (Producer). (2007, December 12). *European cartographers and the Ottoman world, 1500–1750* [Video file]. Retrieved from <http://www.youtube.com/watch?v=Xax5d4IKqrQ>

# REMEMBER!!

- ⦿ The references should start on a new page.
- ⦿ The title of the page should be “References”.
- ⦿ If only **one** reference appears on the page, the title should be “Reference”.
- ⦿ Center the title “References” at the top of the page, do not bold or underline it.
- ⦿ References should be listed **alphabetically** (by the first listed author's last name) and **double-spaced**.
- ⦿ **Flush left** the first line of the entry and **indent** subsequent lines (hanging indent = 1.27 cm **or** 0.5 inch)

# Sample « References » page

## References

Crawford, C. (2011). *Anolis carolinensis*. Retrieved from

[https://animaldiversity.org/accounts/Anolis\\_carolinensis/](https://animaldiversity.org/accounts/Anolis_carolinensis/)

Fliesman, L. J., Ogas, B., Steinberg, D., & Leal, M. [FunctionalEcology]. (2015, June 24). *Why*

*do Anolis dewlaps glow? An analysis of a translucent visual signal* [Video file].

Retrieved from <https://youtu.be/errevFcr01k>

Henningsen, J. P. (2013). *Performance and signaling in the green anole lizard* (Doctoral

dissertation). Retrieved from <https://scholarworks.umass.edu/>

Vanhooydonck, B., Herrel, A., Van Damme, R., Meyers, J. & Irschick, D. J. (2005). The

relationship between dewlap size and performance changes with age and sex in a green

anole (*Anolis carolinensis*) lizard population. *Behavioral Ecology & Sociobiology*, 59,

157–165. <https://doi.org/10.1007/s00265-005-0022-y>

