**HAMA LAKHDAR University of El Oued**

**Faculty of Arts and Foreign Languages**

**Department of English**

**Teacher**: Mega Afaf

**Subject**: Oral Expression

**Level**: 2nd Year

**Examples of Interviewing Questions**

1. **General**

* Tell me something about yourself.
* What do you consider to be your strengths?
* What do you feel to be your weaknesses?
* How would you describe your personality?
* What would you like to be doing ten years from now?
* Can you tell me about your outside interests and hobbies?

1. **Education and Training**

* Could you tell me about your course at the Hong Kong Polytechnic?
* Why have you chosen this course?
* Do you think that your course is beneficial to your career? If so, in what ways is it beneficial?
* Can you tell me about a project that you worked on at the university?
* Tell me something about your background.
* Can you tell me about your extracurricular activities and what you gained from them.

1. **Employment History**

* Have you had any work experience?
* Can you tell me about your last job?
* What has been your greatest achievement in your working history?
* Can you tell me about a problem you have had at work and how you dealt with it?
* Which of all your jobs have you found the most interesting and why?
* Why did you leave your last position?

1. **Additional Questions**

* Why do you want to work for this company?
* What do you know about this company?
* Can you explain why you have applied for this post?
* What do you think you can contribute to this company?
* We have a lot applications for this job. Why should we appoint you?

1. **Things CAN be asked in Interview**

* When are you looking to have someone start?
* What are the hours of the job?
* Is this a full time position?
* Is this a permanent job?
* Do you offer any training, and how long is it for?
* Is there a career path?

1. **Thing Which Should not be asked at the first interview**

* How much is the pay?
* How many holidays would I get?
* Do I get sick pay?
* Would I get a company/car/telephone/credit card..?
* How long is the maternity/paternity leave?
* Talking about the money should be avoided until the second interview.

1. **In Case of a Difficult Question**

* That’s a good question, I’ll have to think about it for a second..
* Well, I haven’t considered it from that point of view, however,…
* Hum, I am not sure what I would do, but I think I would probably…

1. **Do**

* Find out about your potential employer’s needs and interests.
* Prepare a few questions, based on what you know about your potential employer.
* Look at your interviewer in the eye.
* Sit up straight.
* Actively listen at the interview.
* Arrive on time or even a few minutes early.
* Wear appropriate clothing and have an appropriate hair style.
* Have all your supporting documents clearly organized to show if necessary.

1. **Do Not**

* Smoke.
* Mumble.
* Chew Gum.
* Harshly criticize your current boss.

**References**

* www51.polyu.edu.hk/attending-an-interview. (2020).